



ANNUAL REPORT FY 2017-2018

This report summarizes activities and accomplishments of the Louisiana State Penitentiary Museum Foundation toward its strategic goals during fiscal year July 1, 2017 through June 30, 2018.

LOUISIANA STATE PENITENTIARY MUSEUM FOUNDATION

Our Mission

The mission of the Louisiana State Penitentiary (LSP) Museum Foundation is to support the LSP Museum in the efforts to promote its historical, educational, and cultural activities with the public in order to preserve the history and development of the justice system in Louisiana.

Core Values

Integrity:

The LSP Museum Board values honesty and ethics. We are accountable for our decisions and actions.

Openness and Inclusiveness:

We are committed to transparency in our operations; we are open to ideas; information and knowledge and communicate truthfully regarding our efforts and activities.

Excellence:

We value quality in everything we do and how we do it -- and we are recognized for our achievements.

Education:

We are committed to investing in the education of our members and the community and leaving a footprint for others to follow.

Innovation:

We envision what might be and encourage creativity in the pursuit of our mission.

OFFICERS OF THE BOARD OF DIRECTORS

and

Executive Committee Members

The Executive Committee exercises decision-making authority over the management of the routine business affairs of the Museum Foundation during the intervals between Board meetings. Actions undertaken by the Committee require Board approval at the next meeting of the Board.

Sheryl M. Ranatza, President

*Chairman, LA Board of Pardons & Parole
Baton Rouge, LA*

Dr. Huey Perry, Vice President

*Retired, Professor of Political Science
Southern University and A&M College
Baton Rouge, LA*

Ronnie Jett, Treasurer

*Retired, Assistant Warden, Louisiana State Penitentiary;
Owner, Jett's Enterprises, Inc.
Norwood, LA*

Michael Wynne, Secretary

*Retired, Alexandria District Manager
Louisiana Department of Public Safety & Corrections, Division of Probation & Parole
Alexandria, LA*

Dr. Marianne Giorlando, At Large

*Retired, Emeritus Professor of Criminal Justice
Grambling State University
Grambling, Louisiana*

BOARD OF DIRECTORS

Shirley Coody (Ex-officio member)

*Assistant Warden
Louisiana State Penitentiary
Angola, LA*

Cathy Fontenot

*Deputy Warden
East Baton Rouge Parish Sheriff's Office
Baton Rouge, Louisiana*

Jason Kent

*Warden, Dixon Correctional Institute
Jackson, LA*

Jan Lanoue (Ex-officio member)

*Administrative Director
Louisiana State Penitentiary
Angola, LA*

C. B. Owen

*Retired, VP and Chief Technology Officer
USG Corporation
St. Francisville, LA*

Stephanie Perrault

*Cultural Resources Manager
Baton Rouge, LA*

Jesse L. Perkins, Jr.

*Retired, Superintendent of Schools
West Feliciana Parish, LA*

Perry Stagg

*Deputy Warden
Elayn Hunt Correctional Center
St. Gabriel, LA*

Dr. Robert Toburen

*Retired, Adjunct Professor
Louisiana Tech University
Ruston, LA*

Darrel Vannoy (Ex-officio member)

*Warden, Louisiana State Penitentiary
Angola, LA*

Hal Ware

*Retired, Judge, 20th Judicial District
East and West Feliciana Parishes, LA*

Gary Young

*Assistant Warden
Louisiana State Penitentiary
Angola, LA*

ADVISORY BOARD MEMBERS

The Foundation's Advisory Board is a collection of individuals who bring unique knowledge and skills which complement the knowledge and skills of the formal Board members in order to more effectively govern the organization. The following the list of advisory board members.

Landry Bonnette

Retired, Classification Manager
Elayn Hunt Correctional Center
St. Gabriel, LA

David Burton

Retired, District Attorney
36th Judicial District
Deridder, LA

J. Austin Daniel

Sheriff, West Feliciana Parish
St. Francisville, LA

Billy D'Aquila

Mayor, Town of St. Francisville
St. Francisville, LA

Leroy Harvey

Businessman, Activist, Entrepreneur
Jackson, LA

David Norwood

Retired Artist, *The Advocate*
St. Francisville, LA

Betty Phelps

Realtor
Baton Rouge, LA

Anne Shoemake

Retired, Louisiana State Penitentiary
Tunica, LA

Nadine Tanner

Retired, Louisiana State Penitentiary
St. Francisville, LA

E. Cole Thornton

Retired
Local Activist in West Feliciana Parish
St. Francisville, LA

Richard L. Stalder

Retired, Secretary
LA Department of Public Safety & Corrections
Zachary, LA

Sue Turner

Philanthropist, Activist for Historic Preservation
Baton Rouge, LA

Robert Vehock

Program Consultant
LA Dept of Public Safety & Corrections
Baton Rouge, LA

LOUISIANA STATE PENITENTIARY MUSEUM FOUNDATION

STRATEGIC GOALS 2017-2020

Approved by the Board of Directors September 8, 2017

Focus Areas	Sustainability Accreditation Board of Directors Education Staff Volunteers Marketing and Awareness Accession and Deaccession Facility Management and Planning
Our Goals 2017-2020	<ol style="list-style-type: none">1. Sustainability, development and funding2. Accreditation3. Recruitment and retention of an inclusive and trained board4. Increase educational opportunities5. Plan for appropriate staff development6. Enhance volunteer opportunities7. Marketing8. Museum Awareness Campaign9. Policy and procedure10. Facility upgrade11. Accession/Deaccession

ACTIVITES AND ACCOMPLISHMENTS FY 2017-2018

Goal 1: Funding – Increase funding to sustain an efficient level of operations and improve future growth and quality of programs.

Objectives and Strategies: Improve oversight of finances and increase funding

FY 17-18 Activity and Accomplishments:

- Developed and enhanced procedures and practice for improved inventory control of gift shop merchandise
 - Developed a strict inventory control practice and procedures for rodeo sales and inventory control
 - Engaged services of kitchen manager to improve productivity in Big House Café
 - Established an inventory system to monitor food inventory at the Big House Café
 - Began the development of a system to improve profit margin of food sales
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Goal 2: Accreditation – Achieve and maintain accreditation with the American Alliance of Museums

Objectives and Strategies: Prepare the museum for the next accreditation review by AAM

FY 17-18 Activity and Accomplishments:

- All committee chairs worked on the strategic planning process to begin development of the 2021 strategic plan document
 - Each Board member signed the annual Museum Code of Ethics, Conflict of Interest Affirmation of Compliance and Disclosure Statement
 - Hired a Collections Manager who is responsible for all tasks involved with collections stewardship
 - Employment of the museum employee for coordination of the Board's accreditation efforts was ended in December 2017, so progress on this goal has not progressed for the remainder of the fiscal year.
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Goal 3: Recruitment and retention of an inclusive and well-trained board

Objectives and Strategies: Recruit a “working” board

FY 17-18 Activity and Accomplishments:

- The Nominating Committee worked to solicit interest from potential board members who are interested in the Museum Foundation's Mission and in working with other Board members to advance the mission of the Museum Foundation.
 - Three current board members were re-elected to the Board of Directors at the 2018 annual meeting.
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Goal 4: Education – Enhance the visitor’s local and distance educational experience

Objectives and Strategies: Create a research center for academics, genealogists, and the public

FY 17-18 Activity and Accomplishments:

- Planned, developed, and hosted a successful and well-attended biennial symposium on prison reform and reentry programs
- Continued to work on building the resource library at the RC facility
- Created History of Angola Plantation land exhibit
- Expanded and rotated exhibits
- Began the revision of the Angola Story
- Presentation: Voice of the Oppressed. Media Representations of Women in Louisiana’s Prison News Magazine, *The Angolite*, at the Louisiana Historical Association annual meeting
- Presentation: Voices of the Women presented to the Livingston Historical Society meeting
- Panel participation: Criminal justice panel at University of Louisiana at Lafayette by current and former board members
- Assisted various entities with research requests

Goal 5: Plan for appropriate staff development and retain a skilled, inclusive staff

Objectives and Strategies: Provide an inclusive, skilled staff

FY 17-18 Activity and Accomplishments:

- Continued active participation in the Louisiana Association of Nonprofit Organizations (LANO) monthly training and networking opportunities for the Museum’s Administrative and Professional Staff and Foundation Board Members
- Training meetings are scheduled with staff on an as-needed basis
- Hired a Collections Manager who is responsible for all tasks involved with collections stewardship
- The Museum Director, Marsha Lindsey, announced her retirement to be effective in the summer of 2018. Recruiting efforts for her replacement were successful and an offer of employment was accepted in late 2017. The new Museum Director, Jaci Vannoy, was able to work with Ms. Lindsey for several months prior to her retirement.
- Allocated funding in the annual budget for staff training
- The Museum Director conducts regular meetings with the Museum’s staff to plan for upcoming events, provide information about new items in the gift shop, and to provide updates of current information about the Angola Penitentiary so that the information can be shared with visitors to the museum.

Goal 6: Volunteers

Objectives and Strategies: Attract and recruit dedicated trained volunteers for meaningful involvement

FY 17-18 Activity and Accomplishments:

- There was no activity in volunteer recruitment during this reporting period.

Goal 7: Marketing

Objectives and Strategies: Increase awareness and enhance the image of the museum

FY 17-18 Activity and Accomplishments:

- Hosted another successful Justice Hall of Fame event; re-organized the format for the event for the convenience of inductees
- Hosted in collaboration with Education Committee a well-attended 20th anniversary celebration and exhibit
- The Marketing Committee met with potential website developers and made a recommendation to the board for total re-vamp of the museum's website
- Began the work of improving the museum's website
- Successfully promoted the Museum's biennial symposium on prison reform and reentry programs

Goal 8: Museum Awareness Campaign (see Goals #4 and #7 above)

Goal 9: Policy and Procedure

Objectives and Strategies: Every board committee should review policies and procedures every 3 years.

FY 17-18 Activity and Accomplishments:

- Policies were updated and revised as necessary. The formal policy review will occur in FY 18-19

Goal 10: Facility Upgrade

Objectives and Strategies: Develop capital improvement plan. Allocate space and use it to meet the needs of the collections, audience, and staff, while maintaining it to ensure the safety and security of people, the collection, and the facility

FY 17-18 Activity and Accomplishments:

- Routine maintenance of the main museum and the RC Annex continued throughout the reporting period. Completed the annexation of the Reception Center (RC) to be included as part of the Museum

Goal 11: Accession/Deaccession – Update accession policies consistent with current MOUs between the Museum Foundation and the Department of Corrections

Objectives and Strategies: Update all forms necessary for appropriate cataloging and processing of the museum collection.

FY 17-18 Activity and Accomplishments:

- The new Collections Manager began working with the Accession/Deaccession Committee to review policies and procedures for the accession and deaccession of items. It is anticipated that more strategies to accomplish this goal will be developed in the coming year.

For more information visit our website:

angolamuseum.org

To schedule a group visit and tour:

Contact

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225-655-2592

**Lunch is prepared and served by offenders daily at the
Big House Café**